

**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

## SCHOOL BOARD LEGAL STATUS

### SCHOOL BOARD LEGAL STATUS

**130**  
**131**

~~The Board of Education, although it is elected and functions locally, is a legal agency of the state. As such, the Board derives its authority from the state constitution, state statutes, and court decisions as they relate to the meaning of those statutes and constitutional interest. Within this legal framework, the Board has the authority to develop policies, rules, and regulations necessary to effectively carry out the legislative and constitutional interest.~~

~~The number of School Board members for the School District shall be five.~~

~~There shall be a President, a Clerk, a Treasurer, a Vice President, and one member.~~

~~The regular term of School Board members shall be three years and/or until their successors have been elected.~~

~~The Board exists only when its individual members are meeting together in legal session. Members cannot make decisions or act for the Board on their own initiative.~~

The School Board of the School District of Pittsville is comprised of five (5) school board members. Board members are public officials who are elected or appointed to office as provided under state law.

Applicable law defines the scope of the Board's duties, powers, and authority. State law expressly provides that the statutory duties and powers of school boards shall be broadly construed to authorize any school board action that is within the comprehensive meaning of the terms of the duties and powers, if the action is not prohibited by the laws of the federal government or by the laws of this state. Further, one of the express statutory powers of the Board is the power do all things reasonable to promote the cause of education.

#### Legal References:

- ~~120.01(2) Wisconsin State Statutes~~
- ~~120.05 Wisconsin State Statutes~~
- ~~120.06(3) Wisconsin State Statutes~~
- ~~120.13 Wisconsin State Statutes~~
- ~~Wisconsin Constitution, Article X Section 3~~

#### Wisconsin Statutes

- Section 115.001(7) [school board defined]
- Section 118.001 [construction of statutory duties and powers]
- Chapter 120 [school district government; includes certain statutes applicable only to certain types of school districts]
- Section 120.01 [number of school board members in common and union high school districts]
- Section 120.05 [school board officials]

Section 120.12 [school board duties; including responsibility for the general management and supervision of the school district]

Section 120.13 [school board powers, including the power to do all things reasonable for the cause of education]

*Adopted:* February 9, 1987  
*Revised:* October 13, 2003  
*First Reading of Updates:* August 8, 2016  
*Second Reading and Approval:* September 12, 2016

# SCHOOL DISTRICT OF PITTSVILLE BOARD POLICY

## BOARD OPERATION

### SCHOOL BOARD ELECTIONS

131

School Board members are public officials who are elected or appointed to office as provided under state law. In order for an otherwise-eligible candidate's name to appear on a ballot for a Board seat at a spring election, a candidate must complete and file all of the required ballot access forms in a timely fashion.

A regular term of office for a Board member is three years, commencing on the 4<sup>th</sup> Monday of April.

Any qualified elector who resides anywhere within the territory of the District may hold any of the Board seats. In any three-year cycle of consecutive spring elections, the following number of Board seats are up for election at the spring election as regular terms:

- Year 1: The terms of two (2) seat expires and are up for election as regular terms in April of 2017, 2020, 2023, and 2026.
- Year 2: The terms of one (1) seats expire and are up for election as regular terms in April of 2018, 2021, 2024, and 2027.
- Year 3: The terms of two (2) seats expire and are up for election as regular terms in April of 2019, 2022, 2025, and 2028.

#### Legal References:

##### Wisconsin Statutes

<u>Chapter 5</u>	[general elections provisions]
<u>Chapter 6</u>	[the electors]
<u>Chapter 7</u>	[election officials; canvassing]
<u>Chapter 8</u>	[nominations, primaries, elections]
<u>Chapter 9</u>	[recount and recall]
<u>Chapter 10</u>	[election notices]
<u>Chapter 11</u>	[campaign financing]
<u>Chapter 12</u>	[prohibited election practices]
<u>Section 59.23(2)(s)</u>	[reporting board member information to county clerks]
<u>Section 120.02</u>	[changing the number, apportionment, or election of school board members]
<u>Section 120.06</u>	[election of school board members]
<u>Section 120.17</u>	[partial list of duties of school district clerk]
<u>Section 120.17(1)</u>	[clerk to provide municipalities with names and addresses of new board members]

*First Reading:* August 8, 2016  
*Second Reading/Approval:* September 12, 2016

**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

**BOARD OPERATION**

**BOARD MEMBER RESIGNATION OR REMOVAL FROM OFFICE**

132

A Board of Education members' resignation shall be made to the entire Board of Education. The resignation shall be made in writing, addressed, and delivered to the Board Clerk. If it is the Board Clerk's resignation, it shall be delivered to the Board President. The resignation shall be effective at the time indicated in the written resignation, or if no time is indicated, upon its delivery.

Any member of the Board may be removed for just cause in accordance with state law.

The School District of Pittsville does not discriminate on the basis of race, color, religion, creed, age, national origin, ancestry, pregnancy, marital status or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

**Legal Reference:**

Wisconsin Statutes

17.01 (11) (13)

[Resignations to whom made; when effective]

17.13 (4)  
officer]

[Removal of village, town, town sanitary district, school district, and technical college

17.03

[Vacancies, how caused]

*First Reading:* August 8, 2016  
*Second Reading and Adoption:* September 12, 2016



**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

**INSTRUCTION**

**ANNUAL NOTICE OF ACADEMIC STANDARDS**

**313**

State law requires the District to provide the parents and guardians of all enrolled students with notice of the academic standards in mathematics, science, reading and writing, geography, and history that have been adopted by the School Board and that will be in effect during each school year. Accordingly, the District academic standards that will be in effect in these specific content areas for this school year are listed below. Electronic links to the detailed version of the applicable standards are provided when available. To the extent a parent or guardian would like to review a copy of any of the standards in an alternative format, please contact the building principal.

<b>Content Area / Subject</b>	<b>The District's 2016-2017 Student Academic Standards</b>
English Language Arts (includes reading and writing)	<p>The District has adopted the Common Core State Standards for English Language Arts, as formerly adapted to Wisconsin by the Wisconsin Department of Public Instruction (through the 2014-15 school year). These District standards include:</p> <ul style="list-style-type: none"> <li>• Standards for English Language Arts &amp; Literacy in History/Social Studies, Science, and Technical Subjects in grades K–5;</li> <li>• Standards for English Language Arts &amp; Literacy in History/Social Studies, Science, and Technical Subjects in grades 6–12;</li> <li>• Standards for Literacy in All Subjects for grades K-5; and</li> <li>• Standards for Literacy in All Subjects for grades 6-12</li> </ul> <p>A complete copy of these standards can be located and reviewed at this Internet address:  <a href="http://dpi.wi.gov/sites/default/files/imce/standards/pdf/ela-stds-app-a-revision.pdf">http://dpi.wi.gov/sites/default/files/imce/standards/pdf/ela-stds-app-a-revision.pdf</a></p>
Mathematics	<p>The District has adopted the Common Core State Standards for Mathematics, as formerly adapted to Wisconsin by the Wisconsin Department of Public Instruction (through the 2014-15 school year). These District standards include:</p> <ul style="list-style-type: none"> <li>• Standards for mathematical content</li> <li>• Standards for mathematical practice</li> </ul> <p>A complete copy of these standards can be located and reviewed at this Internet address:  <a href="http://dpi.wi.gov/sites/default/files/imce/standards/pdf/common-core-math-standards.pdf">http://dpi.wi.gov/sites/default/files/imce/standards/pdf/common-core-math-standards.pdf</a></p>
Science	<p>The District has adopted the Wisconsin Model Academic Standards for Science. The standards are grouped into eight areas (A through H) and include both content standards and performance standards.</p> <p>A complete copy of these standards can be located and reviewed at this Internet address:  <a href="http://dpi.wi.gov/science/standards">http://dpi.wi.gov/science/standards</a></p>
Social Studies (includes geography and history)	<p>The District has adopted the Wisconsin Model Academic Standards for Social Studies. The five strands of the social studies standards encompass history, geography, behavioral science, economics, and political science. The model standards include both content standards and performance standards.</p> <p>A complete copy of these standards can be located and reviewed at this Internet address:  <a href="http://dpi.wi.gov/social-studies/standards">http://dpi.wi.gov/social-studies/standards</a></p>

If you have any questions about this notice, please contact the building principal. This notice is issued pursuant to [section 120.12\(13\)](#) of the state statutes.

*First Reading:* August 8, 2016  
*Second Reading and Approval:* September 12, 2016

**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

PAGE 1 of 1

**INSTRUCTION**

**EDUCATIONAL PROGRAMS  
BASIC EDUCATION PROGRAMS  
HEALTH EDUCATION**

**HUMAN GROWTH AND DEVELOPMENT INSTRUCTION**

**341.31**

The Pittsville School District provides instruction in human growth and development throughout the K-12 curriculum. No student may be required to take any or all instruction in this area if the student's parent/guardian files with the teacher or school principal a written request that the student be exempted. Students exempted from such instruction will still receive instruction in the subject areas described in sections 118.01(2)(d)2c and 8 of the state statutes.

<i>Adopted:</i>	<i>August 11, 2003</i>
<i>Reviewed:</i>	<i>August 8, 2005</i>
<i>Updated First Reading:</i>	<i>August 8, 2016</i>
<i>Second Reading and Adoption:</i>	<i>September 12, 2016</i>



# SCHOOL DISTRICT OF PITTSVILLE BOARD POLICY

## STUDENTS

### STUDENT RIGHTS AND RESPONSIBILITIES

#### STUDENT SURVEYS

440.1

The School Board respects the privacy rights of parents and their children. No student shall be required to participate in any survey associated with a school program or the district's curriculum, or which is administered by a third party in the school, if the survey includes one or more of the following items:

- 1) Activities involving the collection, disclosure or use of personal information collected from students for the purpose of marketing or for selling that information (otherwise providing that information to others for that purpose.)
- 2) The administration of any survey containing information related to one or more of the following items:
  - political affiliations or beliefs of the student or the student's parent;
  - mental and psychological problems of the student or the student's family;
  - sex behavior or attitudes;
  - illegal, anti-social, self-incriminating, or demeaning behaviors;
  - critical appraisals of other individuals with whom students have close family relationships;
  - legally recognized privileged or analogous relationships such as those of lawyers, physicians, and ministers;
  - religious practices, affiliations, or beliefs of the student's parents; or
  - income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.
- 3) Any non-emergency, invasive physical examination or screening that is: (a) required as a condition of attendance, (b) administered by the school and scheduled by the school in advance, and (c) not necessary to protect the immediate health and safety of the student or other students.

The building principal shall notify parents/guardians at the beginning of each year of the specific or approximate dates during the school year when such survey activities are scheduled involving their children. Parents/guardians shall be given the opportunity to request that their child not participate in a survey containing the above information. If a survey containing the above information is funded in whole or in part by a program administered by the U.S. Department of Education, written consent shall be obtained from the student or, in the case of a minor student, the student's parent/guardian before the student participates in the survey.

Parents/guardians may, upon request, inspect a survey containing any of the above information and any survey created by a third party before the survey is administered or distributed to a student. They may also request to inspect any instructional materials used in connection with the survey or any instructional material used as part of the educational curriculum for the student. Requests to inspect a survey or instructional materials should be made to the building principal or his/her designee. Survey inspection requests should be made prior to the date in which the survey is scheduled to be administered to students. The principal or designee shall respond to such requests without delay.

*Adopted:* August 11, 2003  
*Reviewed:* August 8, 2005  
*Updated First Reading:* August 8, 2016  
*Second Reading and Approval:* September 12, 2016



**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

**STUDENTS**

**STUDENT POLICIES GOALS**

**EQUAL EDUCATIONAL OPPORTUNITIES**

411

The Pittsville School District is committed and dedicated to the task of providing the best education possible for every child in the District for as long as the student can benefit from attendance, and the student's conduct is compatible with the welfare of the entire student body.

The right of a student to be admitted to school and to participate fully in curricular, extra-curricular, student services, recreational, or other programs or activities shall not be abridged or denied or impaired because of a student's sex, race, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or mental, physical, emotional or learning disability.

The following nondiscrimination policy shall be printed in the student handbooks, teacher handbooks, and published annually in August in the District Newsletter and/or the official newsletter of the District.

~~The Pittsville School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, activities, or employment and provides equal access to the Boy Scouts and other designated youth groups.~~

~~Inquiries concerning the application of Title IX of the Educational Amendments of 1972 may be referred to the District Administrator, Pittsville School District, 5459 Elementary Avenue, Suite 2, Pittsville, WI 54466. Any complaint alleging noncompliance with Title IX must be in writing and include a statement of facts comprising the alleged compliance, and be signed and dated.~~

It is the policy of the Pittsville School District, pursuant to state and federal laws and regulations, that no person may be denied admission to any public school in this District or be denied participation in, be denied the benefits of, or be discriminated against in any curricular (which would include all Career and Technical Education opportunities), extra-curricular, pupil service, recreational, or other program or activity because of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by S. 118.13, Wis. Stats. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

The District encourages informal resolutions of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the Pittsville School District.

Any questions concerning this policy should be directed to:

**DISTRICT ADMINISTRATOR  
SCHOOL DISTRICT OF PITTSVILLE  
5459 ELEMENTARY AVENUE, SUITE 2  
PITTSVILLE, WISCONSIN 54466  
715-884-6694**



**SCHOOL BOARD POLICY # 411  
EQUAL EDUCATION OPPORTUNITIES AND NONDISCRIMINATION**

Children of homeless individuals and unaccompanied homeless youth (youth not in the physical custody of a parent/guardian) residing in the District shall have equal access to the same free, appropriate public education, including comparable services, as provided to other children and youth residing in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.

Students, who have been identified as having a handicap or disability, under Section 504 of the Rehabilitation Act or the Americans with Disabilities Act, shall be provided with reasonable accommodations in educational series or programs. Students may be considered handicapped or disabled under this policy even if they are not covered under the district's special education policies and procedures.

Concerns regarding alleged violations of policies affecting equal opportunity shall be referred to the following:

- Title VI..... District Administrator
- Title IX ..... District Administrator
- Section 504..... Special Education Director or District Administrator

**Complaint Procedures**

If any person believes that the Pittsville School District or any part of the school organization has inadequately applied the principles and/or regulations of Title VI, Title IX, and Section 504 or in some other way discriminates on the basis of sex, race, color, national origin, creed, pregnancy, marital or parental status, sexual orientation, or disability, he/she may file a complaint with the District Administrator or the authority listed above.

- 1) Any student, parent, or resident of the District complaining of discrimination on the basis of sex, race, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability in school programs or activities shall report the complaint in writing to the proper authority or to the District Administrator.
- 2) Upon receiving such written complaint, an investigation of the suspected infraction shall immediately be undertaken. The District Administrator will review, with the Building Principal, the Special Education Director, or other appropriate persons, the facts comprising the alleged discrimination. Within ten days after receiving the complaint, the District Administrator shall decide the merits of the case, determine the action to be taken, if any, and report in writing the findings and the resolution of the case to the grievant.

If the grievant is dissatisfied with the decision of the District Administrator, he/she may appeal the decision in writing to the Board of Education. The Board will hear the appeal at its next regular meeting or at a special meeting called for the purpose of hearing the appeal. The Board will make its decision in writing within ten days after the hearing. Copies of the written decision will be mailed or delivered to the grievant and the District Administrator.

- 3) If the grievant remains dissatisfied with the decision by the Board of Education under this policy, he/she may appeal the decision in writing to the State Superintendent of Public Instruction, PO Box 7841, Madison, WI 53707.

**Maintenance of Grievance Records**

The coordinators (Title IV, Title IX, and Section 504) shall keep records of all formal and informal complaints for the purpose of documenting compliance and past procedures. The records shall include information on all levels of the complaint and any appeals. The records shall include:

- 1) the name of the grievant or complainant and his/her title or status;

**SCHOOL BOARD POLICY # 411  
EQUAL EDUCATION OPPORTUNITIES AND NONDISCRIMINATION**

- 2) the date the grievance was filed;
- 3) the specific allegations made and any corrective action requested by grievant;
- 4) the name(s) of the respondents;
- 5) the level of processing following, and the resolution, date, and decision-making authority at each level;
- 6) a summary of facts and evidence presented by each party and date(s) of any corrective or remedial action taken.

**Legal reference:** *Section 118.13 Wisconsin Statutes, PI 9 and PI 41, Wisconsin Administrative Code, Title IX, Educational Amendment of 1972; Titles IV and VI, Civil Rights Act 1964; Section 504 of Rehabilitation Act of 1973; Americans with Disabilities Act of 1990 Individual with Disabilities Education Act; Civil Rights Act 1991; McKinney-Vento Homeless Assistance Act (42 U.S.C 11431).*

**Cross reference:** *Policy 511 – Equal Employment Opportunity*

<i>First Reading:</i>	<i>December 14, 2015</i>
<i>Second Reading and Approval:</i>	<i>January 11, 2016</i>
<i>First Reading Update</i>	<i>August 8, 2016</i>
<i>Second Reading and Approval:</i>	<i>September 12, 2016</i>

**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

**BUILDINGS AND GROUNDS**

**BUILDINGS AND GROUNDS SECURITY**

**USE OF DRONES**

**731.31**

For purposes of this policy, an unmanned aircraft, or drone, is defined as any powered, aerial vehicle that does not carry a human operator that (1) when operated outdoors, is subject to federal regulation as an unmanned aircraft, including as a “model aircraft”; or (2) uses aerodynamic forces to provide vehicle lift and can fly autonomously or be piloted remotely. A drone may be expendable or recoverable.

The School Board must give advance approval for the purchase of any drone using any District funds.

To the extent that the District has local authority to restrict the operation of drones under applicable state and federal law, no person may operate a drone (1) while such person is present on District property or (2) while the person is present at or participating in any District-sponsored event or activity where the District controls access/attendance and has the discretion to permit, deny, or revoke access/attendance based on this drone-related restriction. The prohibition against such drone operations is comprehensive, applying, for example:

1. to students, employees, volunteers, and agents of the District, as well as to visitors, guests, temporary users of District property or facilities, and other third parties;
2. to recreational, commercial, and other drone operations by private persons, including activities that are intended to have an educational purpose; and
3. to planned take-off and planned landing operations.

In addition, no student shall operate a drone while at school, while under the supervision of a school district authority, or in a manner that would otherwise be cause for possible suspension or expulsion from school under the District’s statutory disciplinary jurisdiction. District staff shall not operate drones in connection with their work-related responsibilities.

The only exceptions to the prohibitions established in this policy, as stated above, are that drones may be operated (1) by public safety agencies and their personnel for an authorized governmental purpose; or (2) in accordance with any other exception that may be approved in advance of the activity by the District Administrator as an exercise of case-by-case discretion (see Exhibit 731.31).

The Board acknowledges that there are limitations under state and federal law on the extent to which the District may regulate or attempt to prohibit the flight of drones or other aircraft over District-controlled property, particularly when the aircraft is not being operated from District-controlled property or by District students or employees. This policy shall not be interpreted or applied in a manner that exceeds the District’s lawful authority. However, the District reserves the full extent of its authority to take reasonable steps to respond to any unauthorized or potentially unlawful operation of a drone.

The District may, for example, take appropriate disciplinary action against students or employees, deny access to District property or to District-sponsored activities, revoke permission to use District property, and/or involve law enforcement or regulatory authorities in response to specific incidents to the extent deemed warranted.

**Legal References:**

**Wisconsin Statutes**

Section 114.04 [lawful flight; flying and landing limitations]



**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

**BUILDINGS AND GROUNDS**

**BUILDINGS AND GROUNDS SECURITY**

**GUIDELINES FOR USE OF UNMANNED AIRCRAFT (DRONES)**

**731.31-RULE**

**Review of Proposals to Allow Students to Operate a Drone for an Educational Purpose**

The administrative approval of a proposal for one or more students to operate a drone for an educational purpose is a discretionary decision. Such approval must be requested and obtained prior to the proposed operation of a drone (Exhibit 731.31).

A proposal seeking administrative approval for one or more students to operate a drone for an educational purpose, and in what otherwise appears to be a lawful manner, shall be denied if the proposal would involve any of the following:

1. Operation of a drone outdoors before sunrise or after sunset.
2. Operation of a drone other than in the direct and continuous visual line-of-sight of the operator. An image being broadcast from a remote location (even from the drone itself) is not, standing alone, a sufficient line-of-sight.
3. Intent to fly a drone more than 400 feet above ground level.
4. Operation of a drone weighing 25 pounds or more.
5. Operations directly above or otherwise unreasonably proximate to any person who is not protected by a covered structure and who is not directly participating in and having their attention primarily focused on the operation of the drone(s). In determining an appropriate distance, judgment must be applied to ensure that the operation of a drone will not pose an undue hazard to such persons, including in the event of a loss of control of the aircraft for any reason.
6. Operations directly above or otherwise unreasonably proximate to unprotected vehicles (including moving vehicles) or to any structures on District property that would be vulnerable to unacceptable damage in the event of an accidental collision with the proposed drone.
7. Operations from, or occurring above, non-District property (including other public property) where permission has not been obtained from the property owner or where the operation would occur directly above, or otherwise unreasonably proximate to, any unprotected person who is not directly participating in the operation of the drone, any unprotected vehicles, or any other property or structures to which the drone would pose an undue hazard.
8. Operations that would occur without the presence of a District employee or other responsible adult who is acting as a District-authorized supervisor of the activity and the students.

Any drone operations for an educational purpose that are authorized by an administrator are automatically subject to all of the above-listed restrictions.

Additional factors that would weigh against the possible approval of a proposal for one or more students to operate a drone for an educational purpose include the following:

1. The primary purpose of the proposed drone operation would be to photograph or otherwise record people (due to both safety and privacy concerns).
2. In relation to any proposed outdoor operation of a drone, the administration determines that there is a lack of reasonable clarity as to whether federal requirements for drone registration, marking, and operational authority (including authority for operations by students within a District program) will be satisfied.
3. The proposed drone is not equipped with propeller guards, although exceptions may be made depending on the size of the drone and other circumstances of the proposed use.

**SCHOOL DISTRICT OF PITTSVILLE  
BOARD POLICY**

**BUILDINGS AND GROUNDS**

**BUILDINGS AND GROUNDS SECURITY**

**DRONE PERMIT APPLICATION FORM**

**731.31-EXHIBIT**

Drones may be operated on Pittsville School District property (please check applicable purpose):

- by public safety agencies and their personnel for an authorized governmental purpose; or
- in accordance with any other exception that may be approved in advance of the activity by the District Administrator as an educational-related exercise of case-by-case discretion.

Any drone operations for an educational purpose that are authorized by the district administrator are automatically subject to all restrictions listed in Policy 731.31-RULE.

Date: \_\_\_\_\_ Date for use of Drone: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Cellphone: \_\_\_\_\_  
Email: \_\_\_\_\_

**DRONE INFORMATION**

Drone Model: \_\_\_\_\_ Drone Serial Number: \_\_\_\_\_  
Drone Size: \_\_\_\_\_  
Special Flight Operations Certificate Number: \_\_\_\_\_

**PROJECT INFORMATION**

Describe purpose of using Drone: \_\_\_\_\_  
\_\_\_\_\_

Describe areas Drone will be used: \_\_\_\_\_  
\_\_\_\_\_

I hereby state that the above information given is complete and correct, and that no false or misleading information or statements have been given.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

The Pittsville School District may request proof of general liability insurance, in an amount the district deems adequate, before issuing a Drone Permit. The Pittsville School District may accept or reject any Drone Permit Applications at its sole discretion.

**Please complete all information on this Drone Permit Application Form and return to the District Administrator at least two weeks prior to date of use.**

*First Reading: August 8, 2016*  
*Second Reading/Approval: September 12, 2016*



# SCHOOL DISTRICT OF PITTSVILLE BOARD POLICY

## SUPPORT SERVICES

### BUILDINGS AND GROUNDS

#### BUILDINGS AND GROUNDS SECURITY

#### PRIVACY IN LOCKER ROOMS, RESTROOMS, AND DESIGNATED CHANGING AREAS

731.1 ~~731.3~~

Students, school employees and other persons present on school property shall respect and protect the privacy interests of individuals who are using a locker room, restroom or other designated changing area. Students or employees who violate this policy, or any related rules or directives, shall be subject to school disciplinary action and possible legal referral. Other persons violating this policy may lose the privilege of using District facilities, may be referred to law enforcement and/or may be subject to penalties provided under applicable law.

In keeping with the District's objective of taking reasonable measures to protect the privacy interests of persons who are using a locker room, restroom or other changing area for an authorized purpose, all persons present on school property shall, at a minimum, observe the following measures:

1. The use of recording and other electronic devices is substantially restricted in locker rooms, restrooms and other designated changing areas.
  - a. No person may use a camera, video recorder, cell phone or any other device with recording capabilities at any time to capture, record, transmit or transfer an image or representation of an undressed or partially undressed person who is in any locker room, restroom or other designated changing area.
  - b. No recording function (photographic, video, audio) of any type of device may be used in any non-emergency situation in such facilities at any time unless (1) the individual has received the prior permission of the District Administrator, building principal, or other District-designated facility supervisor; and (2) any person being recorded has consented to the recording. Such permission shall not be exercised when persons who are present in the facilities are actively using the area as a changing area, shower facility and/or restroom.
  - c. In order to avoid any appearance of a violation of privacy or other impropriety, individuals present in such facilities are expected to restrict their use of the non-recording functions of any communications device or other multi-function device to (1) emergencies; or (2) situations where they have received the prior permission of the District Administrator, building principal, or other District-designated facility supervisor. That is, with these limited exceptions, voice calls, texting, etc. should not be occurring in such facilities.
2. No person shall view or attempt to view from any concealed location, or in an otherwise secret or hidden manner, an undressed or partially undressed person who is using a locker room, restroom or other changing area.
3. Loitering in a locker room, restroom or other designated changing area is prohibited.
4. No media is allowed access to locker rooms before, during or after any school athletic event or practice. Coaches and student athletes may be available for interviews outside the locker rooms, consistent with District policy and school rules.
5. When District employees or other District-designated individuals enter a locker room, restroom or other designated changing area in order to exercise their supervisory responsibilities (including any exchange of information with persons using the locker room), they shall exhibit due regard for the privacy of the individuals who may be using such facilities, including recognizing that the relevant privacy interests are heightened when an individual has a supervisory need to enter a facility designated for use by persons of the opposite sex.

Nothing in this policy shall be interpreted to prohibit coaches and other athletic-team personnel from being present in a locker room, whether of same sex or of the opposite sex, in circumstances where the presence of such individuals would not



compromise the privacy interests of student athletes or other persons who may be using the facility, such as during pre/post-game team meetings, halftime meetings, or other similar circumstances.

A notice of the restrictions applicable to the use of recording devices shall be posted at the entrance to each locker room in District buildings. Students shall be informed of this policy, or a summary of relevant portions thereof, in the student handbook.

#### Legal References:

#### Wisconsin Statutes

<a href="#">Section 120.13(35)</a>	[access to school district buildings]
<a href="#">Section 175.22</a>	[locker room privacy policy required]
<a href="#">Section 942.08</a>	[invasion of privacy]
<a href="#">Section 942.09</a>	[representations depicting nudity]
<a href="#">Section 995.50</a>	[right of privacy; generally]

The District shall observe measures intended to protect the privacy rights of individuals using school locker rooms. The following provisions outline the extent to which that protection can and will be provided:

- 1) ~~Locker rooms are provided for the use of physical education students, athletes, and other activity groups and individuals by the building principal or by District policy. No one will be permitted to enter the locker room or remain in the locker room to interview or seek information from an individual in the locker room at any time. Such interviews may take place outside of the locker room consistent with applicable District policies and/or school rules.~~
- 2) ~~No cameras, video recorders, or other devices that can be used to record or transfer images may be used in the locker room at any time.~~
- 3) ~~No person may use a cell phone to capture, record, or transfer a representation of a nude or partially nude person in the locker room or to take other photo or video image of a person in the locker room.~~

~~Students and staff violating this policy shall be subject to school disciplinary action and possible legal referral, if applicable. Other persons violating the policy may be subject to penalties outlined in state law. The building principal or his/her designee shall be responsible for enforcing this policy.~~

~~This policy shall be publicized annually and posted in each locker room in the District.~~

*Legal Reference:—2007 Wisconsin Act 118*

<i>First Reading:</i>	<i>August 11, 2008</i>
<i>Second Reading/Adoption:</i>	<i>September 10, 2008</i>
<i>Updated First Reading:</i>	<i>August 8, 2016</i>
<i>Second Reading and Approval:</i>	<i>September 12, 2016</i>